# PRINCE2 Agile Release 4

## Major changes

This release includes the new PRINCE2 Agile Foundation course, and revisions to the PRINCE2 Agile Practitioner course.

## Minor changes

AXELOS IP statements and word marks corrected.

## AXELOS-provided resources

The latest syllabus and sample exams are provided with this Release.

## Installation

It is recommended that you create a PRINCE2 Agile Release 4 directory on your server with the following subdirectories:

* *Source - Master*
* *Source – Customised*
* *For Printer*
* *For Trainer*

Download all course elements from the Courseware Portal into the *Source - Master* subdirectory. Check that the content of each file is as expected. Advise Aspire Australasia of any issues with the content of any file.

All of the Print and Assembly Instructions, and all items listed in any one of them, need to be present in the *For Printer* directory in PDF format. Copy native PDF files from the *Source - Master* directory to the *For Printer* directory. Convert other relevant course elements in the *Source - Master* directory that will need to be printed for course use, into PDFs in the *For Printer* directory.

Copy courseware elements that are to be provided to trainers in native format, into the *For Trainer* directory.

## Customisation

It is recommended that as you customise the courseware, you do not change the versions in the *Source - Master* directory. Rather, it is strongly recommended that you copy a file to be customised from the *Source - Master* directory to the *Source - Customised* directory, change it there, then promote your version (or a PDF version as appropriate) to the *For Printer* or *For Trainer* directories, without changing the file’s name or version number, to replace the version already there. This will ensure that you do not need to change any of the Print and Assembly instructions. You will then also have a record of which files were customised, and you will have a fall-back available in the *Source - Master* directory.

We also recommend that as you customise a file, you leave some notes in the *Source - Customised* directory to show how you customised that file. This will assist you in reapplying the customisations if we need to change the master version in a subsequent release.

## Courseware Issues

If you find any issues with any component of this Release, please notify us using the C10\_CISS Courseware Issues Report form found in the *Source - Master* directory.

If any such issues are found, and we believe that the issue impacts on all licensees but does not justify another Release, we will issue an Errata note for you to provide to your trainers or your delegates, as necessary.

## Contact

If you have any concerns about this Release, please let us know at training@InspiringProjects.com.au.